PLANNING
BUILDING
HERITAGE
URBAN DESIGN

CITY PLAN SERVICES

# SENIOR HERITAGE CONSULTANT POSITION - FULL-TIME

The City Plan Services group of companies has over 22 years' experience as an industry leading specialist consultancy. With offices in Sydney, Gosford, Newcastle and the Gold Coast, we provide services in the area of Building Regulations, Town Planning and Heritage Consultancy. With offices in Sydney, Gosford, Newcastle and the Gold Coast.

Our team is expanding and as such an opportunity is available for a suitably qualified and motivated Senior Heritage Consultant to join City Plan's Heritage team, providing high level cultural heritage consulting services from our Sydney office.

This opportunity will appeal to an experienced heritage consultant who is wishing to further their career in a highly regarded consultancy involved in a variety of projects across NSW and Australia.

**The Position**

Reporting to the Heritage Director, the successful applicant will be expected to carry out all the standard roles of a Senior Heritage Consultant. This position will appeal to an exceptional professional with the ability to:

- Prepare of a range of heritage reports including, but not limited to Heritage Impact Statements, Conservation Management Plans, Heritage Assessments, Schedule of Conservation Works, and Heritage Interpretation Strategies/Plans;
- Manage several projects simultaneously and cope with competing deadlines;
- Undertake detailed historical research to the standard of a professional historian (including sourcing and analysis of archival sources) for Conservation Management Plans, Heritage Assessments, and Heritage Studies;
- Work independently with no or minimal supervision.
- Work closely with the organisation's valued clients, Consent Authorities, government agencies and other professionals

The successful applicant will need to demonstrate excellent communication skills, pay attention to detail and provide a professional and courteous attitude when liaising with clients to focus upon and expand established client relationships. An ability to prioritise, implement instructions and complete tasks unsupervised and in a timely manner as well as working as part of a team is essential.

**Consideration will be given to applicants who:**

- Have a minimum of 5 years' experience working in the heritage sector with a particular focus on report writing, undertaking heritage studies and providing heritage advice;
- Have a degree in cultural heritage or a related discipline;
- Have a background in archaeology (preferred) and/or architecture is preferable;
- Have full International Membership to Australia ICOMOS (or eligibility for membership)
- Hold a valid driver's licence

The successful applicant will be required to start as soon as possible. Remuneration packages will be negotiated commensurate with qualifications and experience.

Applications **close Friday 27 April 2018.**

For more information or to submit your application, please email your CV and a covering letter to Kim Bennett at kimb@cityplan.com.au, or call (02) 8270 3500.

All enquiries and applications will be treated confidentially.

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