



Tasmanian Heritage Council Archaeological Advisory Panel

Expressions of interest are being sought from people with expertise in archaeology to fill vacancies on the Tasmanian Heritage Council's Archaeological Advisory Panel.

The Heritage Council has an important role in recognising, protecting and facilitating the sound management of places of State historic cultural heritage significance. The Council's Archaeological Advisory Panel is a voluntary panel that provides it with expert advice on matters involving the identification and management of archaeological resources.

The Advisory Panel's Terms of Reference have recently been revised and membership of the Panel is being renewed. Members will be appointed for three years. Former members of the Advisory Panel are able to provide an Expression of Interest.

Those interested should provide a curriculum vitae and a one-page statement that outlines relevant knowledge, skills or experience, including previous experience in archaeological investigations, heritage assessment and relevant Tasmanian heritage and planning legislation.

The Terms of Reference for the Archaeological Advisory Panel provides further information.

Enquiries can be made to Heritage Tasmania via enquiries@heritage.tas.gov.au.

Expressions of Interest must be received by 5:00pm on Friday, 14 May 2021 via email to enquiries@heritage.tas.gov.au.

ARCHAEOLOGICAL ADVISORY PANEL

TERMS OF REFERENCE

1. PURPOSE

The Archaeological Advisory Panel has been established by the Tasmanian Heritage Council to assist in establishing and maintaining a sound policy framework for the Council's responsibilities under the *Historic Cultural Heritage Act 1995* related to the identification and management of places entered in the Heritage Register under criterion c) with particular reference to archaeological resources.

The Archaeological Advisory Panel's roles and responsibilities are to:

- Progress relevant areas of the Heritage Council's Strategic Plan through objectives assigned annually by the Council;
- Advise the Heritage Council on projects, policies and guidelines that will facilitate the sound identification and management of archaeological resources;
- Advise the Heritage Council as required on the appropriate management of archaeological resources in the context of specific assessments for the entry of places in the Heritage Register or applications for the approval of heritage works to Registered places;
- Advise the Heritage Council on other matters as required of a complex or contentious nature involving archaeological resources; and
- Support the Heritage Council to meet its functions and powers under section 7 (1) of the Act and the objectives of the Resource Management and Planning System.

2. MEMBERSHIP

Archaeological Advisory Panel members are appointed by the Heritage Council, in accordance with its Membership Policy.

The Archaeological Advisory Panel is comprised of at least two members of the Heritage Council, including a Chair who is generally the Heritage Council member with expertise in archaeology, and up to three additional members with appropriate professional qualifications and/or experience. The Heritage Council may also appoint for a limited period a further member(s) with specific expertise relevant to an assigned objective.

The Advisory Panel is a voluntary panel and as such, sitting fees are not payable. Direct expenses for required travel are reimbursable with prior approval of the Director, Heritage Tasmania.

3. MEETINGS

The number of meetings required in any period will be determined by the objectives to be delivered and in consultation with the Director, Heritage Tasmania and the Advisory Panel Chair.

Observers may attend meetings with the consent of the Chair of the Archaeological Advisory Panel.

The quorum for any meeting of the Archaeological Advisory Panel is three members. In the absence of the Advisory Panel Chair, a Panel member may be elected to preside at the meeting.

Support including secretariat services will be provided by Heritage Tasmania.

The panel may, at the discretion of its Chair, deliberate on relevant matters out of session. Any such matters will be noted in the minutes of the following meeting.

4. REPORTING

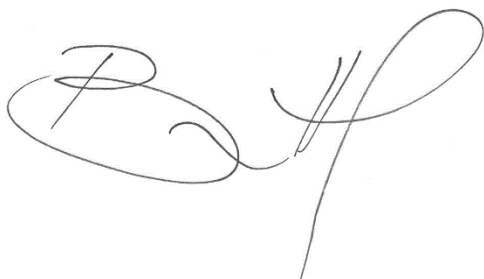
Minutes are to be kept of the Archaeological Advisory Panel meetings and upon endorsement are to be provided to the Heritage Council.

The Archaeological Advisory Panel is to brief the Heritage Council and its Committees on progress against objectives and according to need.

5. REVIEW

These Terms of Reference are to be reviewed by the Heritage Council as required but no later than 2026.

ENDORSED



Ms Brett Torossi
Chair

21 April 2021